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| VENDOR APPLICATION/CONTRACT  GCC 5K Run/Walk  Saturday, November 13th, 2021  Overton Park 10am-2pm | |
| Company: | Contact: |
| Address: | |
| City/Province/Postal Code: | |
| Phone: | Cell/Alt. phone: |
| Email: | Website: |
| Facebook Page : | Instagram |
| Business and Product Description: | |
| SPONSORSHIP | |
| Are you interested in sponsoring any the GCC 5K Run/Walk?  Are you interested in donating a prize to the GCC 5K Run/Walk? | |
| VENDOR REQUIREMENTS | |
| Vendors will be allotted an outdoor space (table and chairs extra.) All vendors are to remain for the duration of the GCC Run/Walk event, 10:00-2:00 pm. It is a rain or shine event so there are no refunds and a tent is recommended. | |
| PAYMENT OPTIONS | |
| Payment will be made by: CASH CHEQUE VISA MASTERCARD | |
| TOTAL COST | |
| Total Cost $60 per vendor plus $10 for a table and $5 for a chair (or do we want them to bring their own table and chair) | |
| SIGNATURE | |
| I/We hereby apply to vendor at the GCC 5K Run/Walk event, November 13th, 2021.  Signature of applicant: Date: | |
| As a **valued vendor**, we would like to make this process as **easy, profitable & enjoyable** as possible but understand that Grind City Cares nonprofit organization is in no way responsible for lost, damaged or stolen property.  Contact us today if you require any additional information, accommodation due to a special need , have questions or to book your vendor space and/or sponsorship:  **Grind City Cares**  [grincitycares@gmail.com](mailto:grincitycares@gmail.com) | |
| For office use only  Space Assignment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Payment received $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ❑ Application Approved ❑ Application Not approved ❑ Application Incomplete | |

**Terms and Conditions for Grind City Cares (GCC)**

**GCC 5K Run/Walk, November 13th, 2021**

**Space Rental Payment**

Successful vendors will receive a letter of acceptance, and an invoice for applicable amount via email. If your application is not accepted, you will be notified via email. GCC reserves the discretion to grant or refuse any request from individuals or companies wishing to exhibit in the festival.

**Cancellation Policy**

Please note that your space rental fee is non-refundable. This event is rain or shine.

**Subletting/Shared Space**

Subletting space is prohibited. The Vendor shall not assign, sublet or apportion the whole or any part of the space allocated by GCC to the Vendor. At the discretion of GCC, two vendors may be allowed to rent one space.

**Exhibit Space**

GCC agrees to provide appropriate tables and chairs per agreement with the vendor, but additional décor of your designated space is the responsibility of the Vendor. Vendors will be responsible for the setup and breakdown of their own exhibit. The Vendor agrees to confine its activities to their assigned exhibit space.

**Assignment of Exhibit Space**

Exhibit space will be allocated by GCC. GCC reserves the right to relocate exhibits which may be affected by a change in the site plan, or in the interests of optimum traffic control and exhibit exposure. GCC will not be held liable if competitive Vendors are adjacent to or opposite each other, but, if possible, efforts will be made to allocate space on a basis fair to all Vendors. No major changes to displays are permitted during the 5K Run/Walk event. GCC will not be responsible to a Vendor for any loss or damage caused as a result of the booth being opened and unattended during event hours.

**Set-Up**

All vendors must be set up one hour prior to event commencement on event day. As a courtesy to other vendors, please unload as quickly as possible and move your vehicle.

**Character and Conduct**

All displays and promotional literature must be in good taste. The product or service must be presented in a professional manner.

**Food**

All food vendors must meet and comply with City of Memphis permit, Fire and Public Health regulations and may be inspected at the event. Vendor must indicate on application form if food will be served/sampled. GCC reserves the right to cease any sampling or serving of food by vendors if regulations are not met.

**Samples, Raffles, Draws, Alcohol etc**

Free samples may be distributed if approved by GCC prior to the 5K Run/Walk commencing. Orders for products may be taken and merchandise may be sold at cash retail prices. If a charitable organization, raffles may be conducted with the proper licensing in place. All Vendor draws and promotional giveaways must be approved by GCC. GCC reserves the right to cease any promotional activities that do not meet with the above criteria. The sale and/or distribution of wine, liquor, beer, vape, cigarettes or cannabis products is strictly prohibited.

**Noise**

The Vendor shall at the request of GCC stop the use of loudspeakers, microphones, amplifiers, musical instruments, gramophones, radios, film equipment or any other item if it causes a distraction at the event.

**Care**

It is the Vendor’s responsibility to keep their area clean and orderly throughout the 5K Run/Walk event and to ensure it is ready for opening at 10am, November 13th, 2021.

• Garbage must be taken to and placed in the garbage bin

• A fine may be levied to any Vendor not adequately cleaning their area.

**Common Areas**

All restrooms, food and beverage concessions, sidewalks and roadway will be considered as general show areas to be used for the movement and flow of the public and/or for their entertainment and convenience. No Vendor will be permitted to use these areas for the display or distribution of products, services or their attendant literature, unless pre-approved by GCC.

**Advertising**

The Vendor may use the name of the show to promote only its participation at the show. It cannot be used in any way that is perceived as an endorsement by GCC of the Vendor's company, product and/or service. Vendors grant GCC the right to utilize any artisan booth or product photograph for promotional consideration.

**Safety, Fire and Health**

The Vendor will adhere to all local fire & safety regulations. Vendor shall be properly insured for the same.

**Liability**

GCC shall not under any circumstances whatsoever be liable or responsible for: (a) any loss, damage, theft or destruction whatsoever or howsoever caused to any goods, equipment or any other property belonging to the Vendor or for which the Vendor is responsible

(b) any damage or injury suffered by the Vendor or his/her servants or agents, or by any other person

(c) any loss, damage, injury, or cost whatsoever suffered by the Vendor by reason of any change in the date, time or place of Exhibition or the abandonment thereof.

**Parking**

GCC recommends parking early during the day of the event.

Any unauthorized vehicles left in Overton Park may be tagged and towed from the grounds.

**General**

All matters and questions not covered by these Terms and Conditions are subject to the decision of GCC. In addition, GCC shall have full discretion in the interpretation and enforcement of all terms and conditions contained herein and the authority to make such amendments thereto and such further rules and regulations governing the conduct of the participation in the festival as it shall consider necessary for the proper presentation of the Festival.

Vendor agrees to abide by all decisions of GCC and further agrees to cease any activity that GCC deems to be a violation of the terms and conditions. By signing the Grind City Cares Vendor Application Form, I agree to the above Terms and Conditions.

By submitting the Vendor Application Form, I have read and agree to the above Terms and Conditions of this application.

I also understand and agree that this application is not binding, until and unless accepted and agreed upon by the Grind City Cares, and so accepted and signed shall constitute a binding contract.

Name of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal information in relation to this process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act.  This information will be used only for the purpose for which it is intended.  If you have any questions regarding this collection of personal information, you can contact any GCC executive team member at [grindcitycares@gmail.com](mailto:grindcitycares@gmail.com). Hope to see you soon!